Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, January 28, 2025

Redwood Academy of Ukiah

1. State Street, Ukiah

# I. Welcome and Opening

The meeting was called to order at 6:01 p.m. by Chairperson Boyce. Board members in attendance:

Sandra Boyce Yes

Rebecca Brown Yes

Rachel Donham Yes

Jay Joseph No

Kip Webb Yes

Elna Gordon, Selah Sawyer, and Caleb Cimmiyotti were present.

# On a first by R. Brown and a second by R. Donham, the Board voted (4-0) to adopt the agenda.

President’s Report ~ Current enrollment is at 136—6 more students than last year. However, attendance rates have decreased. Enrollment for the 2024-2025 year is closed. Enrollment for next year has begun with priority enrollment for returning students this month. Open enrollment for new students will begin at the beginning of March. After school electives have begun. Archery is in full swing. The track team will begin practice in March. The school held a successful Honors Assembly last week. Tomorrow SCA will celebrate the Lunar New Year. The staff are beginning to plan for next year. SCA will start ELPAC testing next week, and CAASPP testing in March. Finally, the SCA renewal was approved for two years, through June 2027 at the last UUSD board meeting.

Secretary/Treasure’s Report ~ The cash in the county treasury is $4,405,014 compared to $4,205,383 last year at this time with no taxes or apportionment for January posted yet. For the end of the December combined cash was at $4,539,587, somewhat above the cash projections in the first interim of $4,319,716. Next month the cash balance will reflect the addition of SB740 funds for the 2022-2023 and 2023-2024 years. The schools are still waiting on some additional SB740 funds from 2023-2024, but hope to receive those soon. As seen in the budget report, spending is largely where it should be, around 58%. There are some categories such as insurance which are fully paid and some categories, especially in the 5000 series, that will not be paid until near the end of the year which include contractual obligations with MCOE and oversight to UUSD. Typically, June is also a more expensive month than July due to summer school expenses. Next meeting the second interim report will be presented. It compares the P-1 reporting period to what is the project P-2 ADA at which point budget adjustments will be made based on current expenditures and projected P-2 ADA. Finally, the packet tonight includes the official audit as well as a letter from the auditors regarding the corporate tax return.

Redwood just had a successful Demonstration Night. The staff is gearing up for Spirit week and the annual mock rock competition on March 10th. Redwood’s current enrollment stands at 118 slightly down from 127 at this time last year. Enrollment for the 25-26 year has opened, so efforts in marketing and outreach will gear up this spring.

Safety and Facilities Report ~ The fire alarm system in the junior building has state approval and Deep Valley Security needs to complete the work. Additionally, repair work the Redwood campus (the floor in Exeter and building a wall in Amherst) will be completed over the February break. Terri Bollig has returned from leave and has taken over the management of the facilities in large part. She will be overseeing a fire inspection tomorrow.

##### Consent Items

1. On a first by R. Donham and a second by R. Brown, the Board voted (4-0) to approve the minutes of the regular meeting of December 10, 2024.
2. On a first by R. Donham and a second by R. Brown, the Board voted (4-0) to approve Board Resolution No. 01-24/25
3. On a first by R. Donham and a second by R. Brown, the Board voted (4-0) to approve the 2023-2024 SARCS.
4. **Board Training** —
   1. CDE Dashboard and LCAP Mid-Year Update Training-S. Sawyer and E. Gordon provided training on the CDE Dashboard and LCAO Mid-Year Update. Training time 00:47; total year to date is 00:47
5. **Discussion Items**—
6. The board reviewed the mid-year LCAP updates and Budget Overviews for RCA and SCA.
7. **Public Comment For Items Not on the Agenda~** Director Donham provided feedback to the officers regarding clubs selection for students that she had received from some parents at Demonstration Night.
8. **Next Meeting**—The next regular meeting of the Board of Directors is scheduled for Tuesday, March 11, 2025 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
9. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 7:14 p.m.

Respectfully submitted,

Elna Gordon

Secretary

*For the Record:*

Before 6:00 p.m. on Friday, January 24, 2025, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Collegiate Academy* and *Sequoia Career Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Yareli Macias